

Master Homeowners Association for Green Valley Ranch
Committees, Meetings, and Workshops Policy

(Adopted and Effective August 27, 2008)

BOARD COMMITTEES

In order to provide services to the Association membership, the Board of Directors may utilize Standing Committees and/or Special Committees. Committee use shall comply with provisions of the Association's Master Documents (the Master Declaration, Articles of Incorporation and Bylaws). Robert's Rules of Order may be used as an authority to provide usefulness, order and function to the actions of Committees, but shall not restrict or unduly govern the Board's use of Committees or actions taken at Committees.

STANDING COMMITTEES

Standing Committees are authorized and their purpose defined by the Association's Master Documents. Membership shall be approved by the Board of Directors at a properly noticed Meeting. Members may resign from a Committee at any time by a verbal or written notification to the President or Secretary of the Board of Directors of the Association, or may be removed by a majority vote of the Board of Directors at a properly noticed Meeting. If Homeowners have an interest in volunteering for a Standing Committee, they must submit a letter of interest to the Association Manager.

SPECIAL COMMITTEES

Special Committees shall be created and approved by the Board of Directors to provide a specific service or task. The Committee may exist until the purpose or task has been accomplished or the Committee is dissolved by the Board of Directors. The Board or President may appoint members to Committees. If Homeowners have an interest in volunteering for a Special Committee, they must submit a letter of interest to the Association Manager.

BOARD OR DISTRICT DELEGATE WORKSHOPS

The Board of Directors or District Delegates may use Workshops as a forum to discuss, inform and/or formulate ideas relevant to the duties of the Association. No formal action may be taken by the Board of Directors or District Delegates at a Workshop unless specifically authorized in the Association's Master Documents and properly noticed.

FORM AND METHOD OF MEMBER AND PUBLIC NOTICE

Unless restrictive provisions exist in the Master Documents, the Board of Directors authorizes and prefers electronic form and notification by email. The management of the Association shall be responsible for maintaining accurate contact information for Directors, District Delegates and Committee Members.

PUBLIC ATTENDANCE

Unless prohibited by Federal, State or local laws or the Association’s Master Documents or other Policy, Board Meetings, Committee Meetings, other non-business Meetings and Workshops shall be open to the public. Even though a Meeting or Workshop may be open to the public, input and discussion may be restricted by the Chairman of the Committee, Meeting or Workshop. The Association may publish rules of conduct or protocols for business Meetings, Committee Meetings, other non-business Meetings and Workshops in addition to provisions within the Master Documents or Robert’s Rules of Order.

FORM AND METHOD OF PUBLIC NOTICE

Committee Meetings and Workshops are held throughout the month on a regular and/or as needed basis. These Meeting and Workshop dates are established at the monthly Board of Directors Regular Meeting, which is typically held at the end of the month as well as during the actual Committee Meeting or Workshop. Therefore, time for ample notice or publication of Committee Meetings and Workshops dates to the Homeowners may not occur. Unless restrictive provisions exist in the Master Documents, Committee Meetings and Workshops shall be publicly noticed for the membership on the Association’s website. The Association may also use the GVR NEWSLETTER, mailings, signs and signage, paid advertising in local or internet publications, fliers, etc. to notify Homeowners of Meetings and Workshops.

Regular and Special Board Meetings, District Delegate Meetings, and Homeowner Meetings will follow proper notification as prescribed by the Association’s Master Documents.

The foregoing Resolution was duly adopted by the Board of Directors of the Master Homeowners Association for Green Valley Ranch on August 27, 2008, by a majority of the directors present.

/s/ _____
T.J. Stone, President

/s/ _____
Joanne True, Secretary/Treasurer

